Internship

Institution:	Joint program component
Year:	Between Year 1 and Year 2 (counts towards Year 2)
Course type:	Core program component: a practical component
ECTS:	2

Brief description (including learning outcomes):

Internships are a mandatory component of Mundus MAPP and are designed to provide hands-on experience in public policy research, analysis, and practice. The aim of the internship component is to facilitate the students' (re)integration into the international job market upon graduation, build networks and professional contacts at the hosting organization, and allow students to apply and re-examine theoretical knowledge gained through the coursework in light of actual experience.

Internships will take place in a relevant organization of the students' choice, such as think tanks, international organizations, national and international NGOS, professional bodies, government agencies and embassies, or research organizations. The tasks students undertake during the internship will vary greatly depending on the host institution's profile and expectations, but must involve substantive work such as drafting policy documents, collecting, processing and analyzing relevant data, interacting with stakeholders, or research. Work that could typically be done by an intern is a baseline survey, an inventory and a first analysis of data, a comparative analysis of findings of different evaluations, a literature study for policy preparation, or a preparatory study for lobby and advocacy.

Students are encouraged to finalize their internships in year 1, but they can complete their internship at any time over the two years of the program, as long as it does not interfere with the program's coursework and assignments. Students are expected to familiarize themselves with relevant local rules and regulations regarding internship and related residency, tax- and social security matters.

The internship will be registered by the Year 2 institution and the credits count towards the credit load of Year 2. **The minimum internship length is 40 hours for CEU-York and ISS-York students, and 50 hours for CEU-IBEI and ISS-IBEI students** (at York, 2 ECTS = 40 hours; at IBEI, 2 ECTS = 50 hours), though students are encouraged to pursue longer internships to further their professional development.

Academic/research internships at consortium partner institutions must align with the relevant track's course content and learning objectives and be conducted with core faculty from the department. Approval by the academic consortium board is required if the supervisor is also the institution's academic coordinator (to mitigate conflicts of interest); internship with non-Mundus MAPP faculty require prior academic board permission via email. In the event that Mundus MAPP faculty at a partner institution do not have capacity to host an academic/research internship, students in these particular cases can secure internships with non-Mundus MAPP faculty subject to the consortium board approval.

Consortium institutions will support internship arrangements by providing information, advice and letters of recommendation (as needed), but securing a placement is the student's own responsibility.

By completing this module, students will have:

- learned to combine and apply the knowledge obtained in previous work and during the study undertaken at the consortium institutions;
- Obtained insights into the mission and policy of the hosting organization;
- Obtained hands-on practical work experience;
- Learned to report about the internship in a concise summary.